

**TOWN**  
*of*  
**PARADISE VALLEY**



Building Safety Department

**6401 E Lincoln Dr**  
**Paradise Valley, AZ 85253**

(480) 348-3692  
(480) 443-3236 Fax

## Fence Permit Application

Date: \_\_\_\_\_ Application / Permit #: \_\_\_\_\_

### Job Site Information

Address: \_\_\_\_\_ Hillside: (\_\_\_\_) Yes (\_\_\_\_) No  
Assessor Parcel Number (APN): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Zoning: \_\_\_\_\_  
Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_  
Property has: (\_\_\_\_) Variance? (\_\_\_\_) Special Use Permit? (\_\_\_\_) Encroachment Permit? (\_\_\_\_) Stop Work Order?

### Owner Information

check here if owner/builder (see pg 2)

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address (if different): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Applicant Information

Applicant's relationship to owner:  Agent  Architect/Designer  Contractor  Other \_\_\_\_\_  
Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Address (if different): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Contractor Information

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
ROC License No.: \_\_\_\_\_ AZ Sales Tax ID: \_\_\_\_\_

I hereby certify that the above information is true and accurate. I further certify that I will comply with all Federal, State, County and Town laws relating to building construction.

**OWNER OR AUTHORIZED AGENT SIGNATURE**

authorization letter for agent

Fence linear feet: \_\_\_\_\_ Specify type: \_\_\_\_\_

Value: \$ \_\_\_\_\_ Permit Fee: \_\_\_\_\_

Plan Review Fee: \_\_\_\_\_

STAFF USE ONLY: Hillside Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Review Fee: \_\_\_\_\_  
Final Inspection Req'd: Yes/ No Assurance Required: Yes/ No Assurance Amount: \_\_\_\_\_

No applications are accepted or permits issued after 4:30 PM. Limited service is available from 12:00 to 1:00 PM.

**PLEASE PLACE A ✓ OR N/A (NOT APPLICABLE) AT EACH ITEM AS ACKNOWLEDGEMENT THAT THE ITEM HAS BEEN ADDRESSED**

- \_\_\_\_\_ Demo Permit (if demolishing more than 12 lf of fence)
- \_\_\_\_\_ Contractor's Bond Exemption Certificate for project with value of \$50,000 or greater (not required on owner/builder projects)

**SUBMITTAL REQUIREMENTS:**

1. Two sets of stapled plans (24" x 36" min. - 36" x 42" max.) drawn to scale showing:
  - Topographic plan or letter stating that fence(s) will not be placed in a wash(es), retention basin(s) or drainage easement(s).
  - Site plan (may be topographic plan) showing the location of all roads, washes and easements. Show drainage openings.
  - Specify the fence type (view – 80 % open, CMU, wrought iron, wood, etc.)
  - Specify fence height (60" min as a pool barrier).
  - Show detail(s) of fence construction (footing size, depth & rebar).
  - Engineering for retaining walls retaining more than 24" of material and on fences constructed of 4" fence blocks and pilasters.
  - If a corner lot show the corner vision triangle (50' long on each road side).
2. Dust control plan (if less than 4,356 sf use the attached form).

**NOTE: Walls adjacent to an adjoining property shall be finished on both sides, compatible with the architectural character of the main house on either side. The minimum standard for a wall finish shall be stucco and paint. If the owner of adjoining property grants no reasonable access to finish that side of the wall, the builder shall be relieved of any obligation to do so.**

SETBACKS FROM PROPERTY LINE:

|       | 3' Height | 6' Height | 6' Meandering | 8' Arterial | Courtyard Wall |
|-------|-----------|-----------|---------------|-------------|----------------|
| Front | _____     | _____     | _____         | _____       | _____          |
| Rear  | _____     | _____     | _____         | _____       | _____          |
| Side  | _____     | _____     | _____         | _____       | _____          |
| Side  | _____     | _____     | _____         | _____       | _____          |

\_\_\_\_\_ F.A.R. if courtyard wall exceeds 6-foot in height

ZONING DISTRICT (check the one that applies):

- R-175      R-43      R-43 C.P.      R-35      R-35A      R-35 C.P.  
R-18      R-18A      R-18 C.P.      R-10      SUP

REVIEWED BY: \_\_\_\_\_

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Date: \_\_\_\_\_

Address: \_\_\_\_\_

Owner or Authorized Agent Name: \_\_\_\_\_

- Type of structure:
- Guest House (value < \$500,000)
  - Detached Accessory Structure (value < \$500,000)
  - Fence
  - Retaining Wall
  - Swimming Pool (> 18" deep)
  - Spa
  - Pond (< 18" deep)
  - Water Fountain
  - Water Feature
  - Mailbox
  - Barbeque
  - Bench Seat
  - Fireplace
  - Firepit
  - Tennis Court Net
  - Basketball Hoop Stanchion
  - Batting Cage
  - Other: \_\_\_\_\_

No excavation, filling, grading, dumping or building is allowed in a wash, retention basin or drainage easement.

I hereby certify that the proposed structure will not be located in any washes, retention basins or drainage easements.

\_\_\_\_\_  
**OWNER OR AUTHORIZED AGENT SIGNATURE**

authorization letter for agent



## Dust Control Plan

(for disturbed areas up to 4,356 square feet\*)

Date: \_\_\_\_\_ Address: \_\_\_\_\_

**Choose at least one measure per (lettered) category. (Must be done for the life of the project.)**

### **EARTHMOVING**

*(It is always an option to cease operations to prevent dust.)*

**A) Grading / Demolition / Landscaping / Weed Control:**

- Conduct watering as necessary to minimize visible emissions *(increase frequency in high winds)*.
- Thoroughly wet the site to the depth of any cuts.

**B) Trenching / Screening / Backfilling:**

- Mist dust cloud resulting from trenching *(increase frequency in high winds)*.
- Mist material after it drops from screen *(increase frequency in high winds)*.
- Use water truck or large hose dedicated to trenching & backfilling operations.

### **SITE STABILIZATION / DISTURBED SURFACE AREA**

**A) Temporary Stabilization:** *(Including weekends & holidays)*

- Water all areas at least twice a day until a crusted surface is formed.
- Apply chemical stabilizers.
- Additionally use wind fences / barriers / berms *(not allowed as a primary measure)*.

*When active operations will not occur for more than 15 days:*

- Apply dust suppressants to all disturbed areas to maintain stabilization.
- Water all areas at least twice a day until a crusted surface is formed.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure)*.

**B) Final Stabilization:** *Within 8 months after active operations have ceased:*

- Pave the affected area.     Stabilize with gravel and/or recycled asphalt.     Stabilize with vegetation.

**C) Open Storage Piles:**

- Apply chemical stabilizers.
- Apply water to the surface of areas of all open storage piles on a daily basis.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure)*.

### **MATERIALS HANDLING / HAULING**

**A) Materials Handling:**

- Thoroughly wet material prior to handling or loading.
- Water and/or mist material while loading to minimize visible emissions.

**B) Hauling:**  All haul trucks must be effectively covered with a tarp or other suitable enclosure.

### **ROADWAYS / ACCESS POINTS**

**A) Unpaved haul / access roads / equipment paths:** *Restrict vehicle speed to 15 mph.*

- Stabilize with gravel and/or recycled asphalt.
- Apply chemical dust suppressants to maintain surface stabilization.
- Water all surfaces as needed to minimize visible emissions.

**B) Access Points:** *Vacuum or wet broom daily all dirt or mud on paved road.*

- Install a stabilized construction entrance / coarse gravel pad *(Required if any hauling on or off site)*.
- Install a wheel washer.
- Limit, restrict and/or reroute motor vehicle access.

### **WATER SUPPLY**

**A) Availability:**     Water storage tank     Metered hydrant     Hose bibb     Other: \_\_\_\_\_

**B) Application:**     By water truck(s) # \_\_\_\_\_ gal/truck \_\_\_\_\_     By hoses     By sprinklers

I hereby certify that I am familiar with the operations presented above and agree to conduct all operations in compliance with the above, with Maricopa County Rule 310 and with all applicable environmental regulations.

\_\_\_\_\_  
**OWNER OR AUTHORIZED AGENT SIGNATURE**

\_\_\_\_\_  
**Printed Name & Title**

\*For disturbed areas greater than 4,356 sf (1/10<sup>th</sup> of an acre) a Maricopa County Earthmoving Permit is required.