



Demolition Permit Application

Date: _____ Application / Permit #: _____

Job Site Information

Address: _____

Assessor Parcel Number (APN): _____ - _____ - _____

Owner Information

check here if owner/builder

Owner Name: _____ Phone: _____

Address (if different): _____

City: _____ State: _____ Zip Code: _____

Applicant Information

Applicant Name: _____ Phone: _____

Email: _____

Applicant's relationship to owner: Agent Architect/Designer Contractor Other

Specify: _____

Address (if different): _____

City: _____ State: _____ Zip Code: _____

Contractor Information

Company Name: _____ Phone: _____

Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Name: _____ Phone: _____

ROC License No.: _____

I hereby certify that the above information is true and accurate.

OWNER OR AUTHORIZED AGENT SIGNATURE

Permit Fee: \$260 Complete / \$130 Partial

Plan Review Fee: \$130 Complete / \$65 Partial

Structure(s) to be demolished (check all that apply): () Residence () Accessory Structure

() Pool () Septic System () Other (Specify): _____

Cubic Yards: _____ (applicable haul fees will be charged) check if property occupied during demolition

A security fence, set back at least 10 feet from the front property line, is required around unsafe structures. It is possible that a building may become unsafe or unsanitary during the demolition process so a security fence is required if the demolition takes more than two days. A fence is also required around any well, cellar, pit or excavation over 2 feet deep.

SUBMITTAL REQUIREMENTS:

1. Two (2) stapled sets of plans (24" x 36" min. - 36" x 42" max.) drawn to scale showing:
 - Site plan with the location of all on-site structures.
 - Floor plan with areas to be demolished highlighted (not required for a complete demolition).
 - Location of any trees or vegetation in the Town rights-of-way.
2. Two (2) sets of Storm Water Pollution Prevention Plans if a complete demo.
3. Two (2) copies of a Native Plant Preservation Plan with attachments
4. Two (2) sets of photographs of the public right-of-way, including landscaping, at 100-foot intervals. These photographs shall be labeled and their locations shall be recorded on the site plan.
5. Dust control plan (see attached) **OR** Maricopa County Health Department Earth Moving Permit if the area disturbed has an area of 1/10 acre (4,356 sf) or more.
6. If demolishing two or more buildings, proof of asbestos inspection by an AHERA-certified asbestos building inspector shall be submitted to the Town.

STIPULATIONS FOR MOVING BUILDINGS OR DEMOLITION OF BUILDINGS:

1. Notify all serving utilities for shut-off, and if requested by the Building Official, provide proof to the Town that this has been done prior to starting the work. This may include the water company, the electric company (APS – Arizona Public Service or SRP – Salt River Project) and the gas company (SWG – Southwest Gas).
2. Remove septic tank or knock in top and fill with earth. Maricopa County Environmental Engineering permits and approval may be required. Contact them at 602-506-6666.
3. Clean the lot of all debris, trash, weeds or any fire hazards after the buildings are gone from the property. After completion of clean-up, a compliance inspection and approval is required.

Hillside lots require the disturbed area be marked and all demolition activity contained within the marked off area. Schedule an inspection when the disturbed area is identified.

NATIVE PLANT PRESERVATION PLAN:

A Native Plant Preservation Plan must be submitted to and approved by the Town before the destruction, removal, or relocation of the native plants listed below:

Trees over four (4) inches in caliper of the following species:

- | | |
|--|---|
| White Thorn Acacia (<i>Acacia constricta</i>) | Blue Palo Verde (<i>Cercidium floridum</i>) |
| Catclaw Acacia (<i>Acacia greggii</i>) | Ironwood (<i>Olneya tesota</i>) |
| Foothill Palo Verde (<i>Cercidium microphylum</i>) | Mesquite (<i>Prosopis species</i>) |

Cacti three (3) feet or greater in height of the following species:

- | | |
|---|--|
| Saguaro (<i>Carnegiea gigantean</i>) | Ocotillo (<i>Fouquieria splendens</i>) |
| Desert Night Blooming Cereus (<i>Peniocereus greggii</i>) | Barrel (<i>Ferocactus species</i>) |



Native Plant Preservation Plan

Upon application for a Building Permit valued \$500,000 or greater, and all Demolition and Grading Permits, this Native Plant Preservation Plan must be completed.

Job Site Information		
Address: _____		
Assessor Parcel Number (APN): _____ - _____ - _____		
Owner Information		
Owner Name: _____		Phone: _____
Address (if different): _____		
City: _____	State: _____	Zip Code: _____
Landscaper Information		
Landscaper: _____		
Address: _____		
City: _____	State: _____	Zip Code: _____
Contact Name: _____		Phone: _____

Number of protected plants within area of disturbance, if any: _____

Number of protected plants to remain in place: _____

Number of protected plants to be relocated on site: _____

Number of protected plants to be relocated off-site: _____

Number of protected plants that are unsalvageable: _____

Total number of plants affected: _____

Attach this sheet to:

1. A brief description of the native plant salvage plan including estimated date of salvage, place of relocation, and any other relevant information; and
2. An aerial photograph and/or site plan showing the location of all protected native plants within the area of disturbance; and
3. A listing of the number, species, size, general condition, and salvage status of all protected native plants within the area of disturbance.

Do not attempt to move any plant materials prior to permit issuance.

I hereby certify that the above information is true and accurate.	
<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> OWNER OR AUTHORIZED AGENT SIGNATURE	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Date



Dust Control Plan

(for disturbed areas up to 4,356 square feet*)

Date: _____ Address: _____

Choose at least one measure per (lettered) category. (Must be done for the life of the project.)

EARTHMOVING

(It is always an option to cease operations to prevent dust.)

A) Grading / Demolition / Landscaping / Weed Control:

- Conduct watering as necessary to minimize visible emissions *(increase frequency in high winds)*.
- Thoroughly wet the site to the depth of any cuts.

B) Trenching / Screening / Backfilling:

- Mist dust cloud resulting from trenching *(increase frequency in high winds)*.
- Mist material after it drops from screen *(increase frequency in high winds)*.
- Use water truck or large hose dedicated to trenching & backfilling operations.

SITE STABILIZATION / DISTURBED SURFACE AREA

A) Temporary Stabilization: *(Including weekends & holidays)*

- Water all areas at least twice a day until a crusted surface is formed.
- Apply chemical stabilizers.
- Additionally use wind fences / barriers / berms *(not allowed as a primary measure)*.

When active operations will not occur for more than 15 days:

- Apply dust suppressants to all disturbed areas to maintain stabilization.
- Water all areas at least twice a day until a crusted surface is formed.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure)*.

B) Final Stabilization: *Within 8 months after active operations have ceased:*

- Pave the affected area. Stabilize with gravel and/or recycled asphalt. Stabilize with vegetation.

C) Open Storage Piles:

- Apply chemical stabilizers.
- Apply water to the surface of areas of all open storage piles on a daily basis.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure)*.

MATERIALS HANDLING / HAULING

A) Materials Handling:

- Thoroughly wet material prior to handling or loading.
- Water and/or mist material while loading to minimize visible emissions.

B) Hauling: All haul trucks must be effectively covered with a tarp or other suitable enclosure.

ROADWAYS / ACCESS POINTS

A) Unpaved haul / access roads / equipment paths: *Restrict vehicle speed to 15 mph.*

- Stabilize with gravel and/or recycled asphalt.
- Apply chemical dust suppressants to maintain surface stabilization.
- Water all surfaces as needed to minimize visible emissions.

B) Access Points: *Vacuum or wet broom daily all dirt or mud on paved road.*

- Install a stabilized construction entrance / coarse gravel pad *(Required if any hauling on or off site)*.
- Install a wheel washer.
- Limit, restrict and/or reroute motor vehicle access.

WATER SUPPLY

A) Availability: Water storage tank Metered hydrant Hose bibb Other: _____

B) Application: By water truck(s) # _____ gal/truck _____ By hoses By sprinklers

I hereby certify that I am familiar with the operations presented above and agree to conduct all operations in compliance with the above, with Maricopa County Rule 310 and with all applicable environmental regulations.

OWNER OR AUTHORIZED AGENT SIGNATURE

Printed Name & Title

*For disturbed areas greater than 4,356 sf (1/10th of an acre) a Maricopa County Earthmoving Permit is required.